

Adding classes using CRNs (Course Registration Numbers) provided in registration emails.

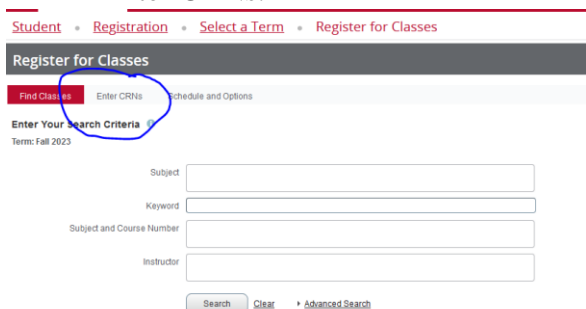
Please note that all NMNC & Nursing NURS courses through UNM CON are cohort &/or program specific. The email that you get from your advisor are the *only* sections & course numbers that you should register for. Needed overrides have been entered for your specific cohort. Please connect with your advisor at hsc-con-advising@salud.unm.edu if you run into any registration errors.

Important note: Please remember that all upper division (3**/4**) nursing electives are also specific to your program. There are sections which are specific to pre-licensure, ABSN, & dual degree. There are other sections which are specific to RN to BSN. You will be dropped by the instructor if you are in the incorrect section of the course. Please make sure to *only* select the CRNs listed in the document you receive from your advisor.

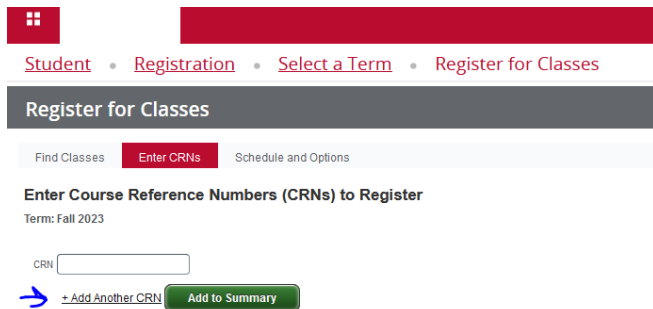
Registration details through UNM’s fast info can be found [here](#). Direct link to the UNM YouTube registration tutorial: <https://youtu.be/ObuViOGzqYE>

I’ve also included a walk through below that includes some College of Nursing specific nuances & how to register using the CRNs provided in the registration email from your advisor.

1. Login to your myUNM account using your NetID & password. my.unm.edu.
2. Select the tab “student life”. If you are an employee, it will list “employee life.”
3. Click on LoboWeb.
4. Select the Student tab.
5. Click on Registration & Records.
6. Under Registration, select, Registration (Add / Drop), Course Search, Check for Holds.
7. Click on the Registration Portal button.
8. Click on Register for my Classes.
9. Select the appropriate registration term.
10. Read and accept financial responsibility statement.
11. You will see something similar to the following images. Instead of Find Classes, select Enter CRNs.

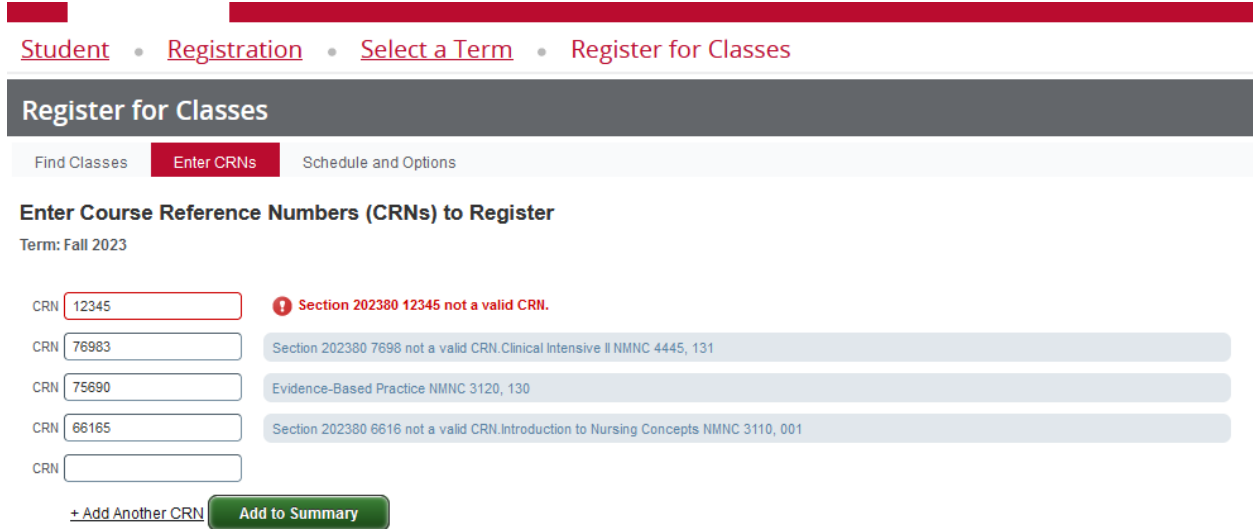


12. Place the CRN(s) you are trying to register for in the enter CRNs section. If you need to register for more than one CRN, select the Add Another CRN button until you have the needed number of class spaces there.



13. Once you have the needed number of CRNs & input your specific Course Registration Numbers, select Add to Summary.

The image example below has a number of different valid & invalid CRNs so you can see what to expect for nursing courses & what you should see for those sections.



14. In order to register for the classes, as soon as the classes are added to your summary, select Submit at the bottom.

Clarification note*If you are registering for multiple NMNC courses through UNM which are considered co-requisite classes, all those classes will need to be in your summary section before you hit submit.

Dual degree specific nuance for CNM, SJC & SFCC - Open Learning Courses

- Are you registering for an OLR or open learning course through a dual degree partner school program? If so, you will see something like the image below. You must select the dates included to be able to register & you must be registered *before* the 1st day of the course. Hit confirm once you've entered those dates & hit submit to add the class to your schedule.

Confirm Your Dates



Title	Subject	Course	CRN	Section	Hours	Duration	Start Date	End Date
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Fixed Duration OLR Classes: To add a class, you must select a start OR an end date within the permitted range.

Clinical Intensive II	NMNC	4445	77024	121	4	33 DAY	<input type="text"/> Permitted Dates 10/18/2023 to 10/18/2023	<input type="text"/> Permitted Dates 11/19/2023 to 11/19/2023
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Cancel

Confirm